From: Sent: To: Cc: Subject: Attachments: Julie Greer Friday, May 22, 2020 2:25 PM Julie Greer mlumpe@pcj.edu Update for May 22 Return to Public Signs11x17.pdf; Return to Public Signs Spanish11x17.pdf; Facebook Live Event.png; Pandemic Liturgical Guidelines- EHMC.pdf; Pandemic Liturgical Guidelines- Sacristan.pdf; Pandemic Liturgical Guidelines- Lector.pdf

Brothers,

Several attachments for you this afternoon.

First, find attached PDFs of 11" x 17" welcome/precaution signs (both English and Spanish) for display in key areas of your parishes. These signs can be printed directly for your use or quantities can be ordered from the Diocesan Purchasing Office at <u>orders@columbuscatholic.org</u>; anticipated shipping time is two business days.

Second, I will be hosting a Facebook Live event on Sunday evening, May 24th at 7pm to encourage, teach and connect with the faithful as we prepare to return. Attached is a file for you to use to promote the event on your parish social media. Thanks for your help getting this information out!

Finally, the Office for Divine Worship has put together resources from their office for liturgical ministers. Please contact Michelle or Andrew in the Office for Divine Worship with any questions.

Please remember to pray this Memorial Day weekend for our fallen service men and women who paid the ultimate price in service to our country and for the freedoms we enjoy. I pray that you will all have an opportunity to enjoy some quiet time and hopefully some sunshine!

+Bishop Brennan



Welcome! Protect everyone from COVID-19:



Please wear a mask or face covering and sanitize your hands upon entering and exiting the church.

Please maintain at least 6 feet of phycial distance from other parishioners and families.

Remember we are all in different places coping with COVID-19. Thank you for your patience and cooperation!



Bienvenido! Proteja a todos de COVID-19:



Por favor use un cubre bocas y desinfecte sus manos al entrar y salir de la iglesia.

Por favor mantenga
al menos 6 pies de
distancia física de
otros feligreses y
familias.

Recuerde tener en cuenta que estamos juntos durante esta pandemia de COVID-19 y debemos cuidarnos. ¡Gracias por su paciencia y cooperación!



BISHOP BRENNAN

FACEBOOK LIVE!

THIS SUNDAY May 24th 7PM Roman Catholic Diocese of Columbus Facebook Page

Pandemic Liturgical Guidelines: Lectors

While we are all eager to resume our lives, we must be aware that restrictions remain in effect in our communities in order to prevent the up-curve of the coronavirus, which would lead again to quarantine and closures. As we resume Mass, we will need to pay attention to specific details. We pray that as time progresses they can gradually lessen until they go away.

- 1. If you are caring for someone who is ill, immune compromised (i.e. someone with cancer, HIV, lupus, or any autoimmune disease), or you are immune compromised you should refrain at this time from serving in this or any other ministry. Your ministry at this time is caring for that person, or for yourself. While you may be disappointed, this sacrifice is necessary and our Lord is asking this of you at this time.
- 2. It is important that you take your temperature prior to leaving home when you are scheduled to serve as lector. If it is elevated, and/or you are feeling ill you should stay home. Do not come to church. While you may feel guilty about not being able to serve, imagine how it would feel to know that someone got ill because of you! It is greater service to stay home and let your parish know that you are ill instead of risking your and others health.
- 3. Before coming into church, make sure to sanitize your hands and place on a mask. Then follow the usual protocols for ministering as a lector at your parish. Make sure to follow all the rules of social distancing (no hugs, no handshakes and staying at least 6 feet away from another person).
- 4. Sit in a pew that is as close as possible to the ambo. At this time, the liturgical procession has been simplified.
- 5. When it is time to proclaim the texts, take off your mask and approach the sanctuary. Bow and proceed to the ambo and read. If you are the only lector, stand aside so the cantor can come and lead the responsorial psalm. Make sure you remain at the appropriate social distance. If there is a second lector, go back to your pew and place your mask back on.
- 6. After the cantor is completed leading the responsorial psalm, re-approach the ambo, proclaim the text and then leave the sanctuary space, go back to your pew, and place your mask back on.
- 7. If there is no deacon, you may be asked to lead the Universal Prayer (Prayers of the Faithful) which may be in a vinyl folder. If so, you will follow the same protocol as you did when you first began reading.
- 8. Depending on protocol at your parish, you may be asked to take the Lectionary, Book of Gospels and the folder with the Universal Prayer back to the sacristy after Mass is done. Your pastor may also ask you to assist by placing the books back, wipe them down with a Clorox wipe or another anti-bacterial spray/wipe and then dry with a clean towel (if paper throw away; if cloth place in the laundry).



Catholic Diocese of Columbus-Office for Divine Worship

May 2020

Pandemic Liturgical Guidelines: Extraordinary Minister of Holy Communion

While we are all eager to resume our lives, we must be aware that restrictions remain in effect in our communities in order to prevent the up-curve of the coronavirus, which would lead again to quarantine and closures. As we resume Mass, guidelines will be more restrictive. We pray that as time progresses we can gradually lessen them until they go away.

- 1. If you are caring for someone who is ill, immune compromised (i.e. someone with cancer, HIV, lupus, or any autoimmune disease), or you are immune compromised you should refrain at this time from serving in this or any other ministry. Your ministry at this time is caring for that person, or for yourself. While you may be disappointed, this sacrifice is necessary and our Lord is asking this of you at this time.
- 2. It is important that you take your temperature prior to leaving home when you are scheduled to serve as a Extraordinary Minister of Holy Communion. If it is elevated, and/or you are feeling ill you should stay home. Do not come to church. While you may feel guilty about not being able to serve, imagine how it would feel to know that someone got ill because of you! It is greater service to stay home and let your parish know that you are ill instead of risking your and others health.
- 3. Before coming into church, make sure to sanitize your hands and place on a mask. Then follow the usual protocols for ministering as an Extraordinary Minister of Holy Communion at your parish. Make sure to follow all the rules of social distancing (no hugs, no handshakes and staying at least 6 feet away from another person).
- 4. Sit in a pew that is as close as possible to the sanctuary. At this time, we are simplifying the liturgical procession and need to keep the sanctuary space as open as possible.
- 5. When it is time to distribute Holy Communion, remove gloves (if used), and use face masks. Prior to entering the sanctuary, use hand sanitizer.
- 6. The cup will not be used until further notice.
- 7. Make note of the Communion stations as they may have changed to accommodate social distancing.
- 8. Sanitization stations should be set up at each Communion station. There should be a small table with a corporal, ablution cup, and hand sanitizer placed upon it.
- 9. When distributing Holy Communion, if you should touch a hand or a tongue, stop, put your ciborium on the corporal, dip your fingers in the ablution cup, and sanitize your hands.
- 10. There is no need to sanitize after each communicant.
- 11. Following distribution, return your ciborium to the celebrant and sanitize your hands.



Catholic Diocese of Columbus-Office for Divine Worship

May 2020

Pandemic Liturgical Guidelines: Sacristans

While we are all eager to resume our lives, we must be aware that restrictions remain in effect in our communities in order to prevent the up-curve of the coronavirus, which would lead again to quarantine and closures. As we resume Mass, we will need to pay attention to specific details. We pray that as time progresses they can gradually lessen until they go away.

- 1. If you are caring for someone who is ill, immune compromised (i.e. someone with cancer, HIV, lupus, or any autoimmune disease), or you are immune compromised you should refrain at this time from serving in this or any other ministry. Your ministry at this time is caring for that person, or for yourself. While you may be disappointed, this sacrifice is necessary and our Lord is asking this of you at this time.
- 2. It is important that you take your temperature prior to leaving home when you are scheduled to serve as sacristan. If it is elevated, and/or you are feeling ill you should stay home. Do not come to church. While you may feel guilty about not being able to serve, imagine how it would feel to know that someone got ill because of you! It is greater service to stay home and let your parish know that you are ill instead of risking your and others health.
- 3. Work very closely with your pastor to learn about your parish's protocols regarding sanitizing and cleaning liturgical items. If you do not feel up to taking this responsibility, it is important to be honest as your role is very important in assisting with maintaining a safe environment.
- 4. Before coming into church, make sure to sanitize your hands and place on a mask. Then follow the usual protocols for ministering as a sacristan at your parish. Make sure to follow all the rules of social distancing (no hugs, no handshakes and staying at least 6 feet away from another person).
- 5. Prepare as normal the liturgical vessels, etc. Make sure to wash your hands frequently in between handling items or using hand sanitizer. It is suggested that once your tasks are completed, you leave the sacristy space in order to keep the number of persons in the space to a minimal.
- 6. At the completion of the Mass, return to the sacristy to assist with clean-up. Make sure to clean all liturgical vessels in soap and hot water and wipe them well. You will want to place all liturgical linens in a laundry bag. Even if they are clean, resist the temptation to use them again. If you are responsible for laundering the linens, do so in hot water and use bleach.
- 7. Wipe down all surfaces and liturgical books used with an anti-disinfect wipe or spray and make sure that all loose paper, etc. is disposed of.
- 8. Make sure to wash your hands with soap and water before leaving to clean off any residue from cleaning agents.



Catholic Diocese of Columbus-Office for Divine Worship

May 2020